

15 November 2022 at 7pm
Council Chamber, Argyle Road, Sevenoaks



Council

Supplementary Agenda

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|----|----|---|---------------------|
| 6. | b) | SDC Food Safety Plan 2022 | Replacement Page 23 |
| 7. | a) | 2023 Parliamentary Boundary Review | Replacement Page 51 |
| 7. | b) | Development Control Committee Procedures | Replacement Page 59 |
| 7. | c) | The Council's Policy Framework | Replacement Page 75 |
| 9. | | To consider any questions by Members under paragraph 19.3 of Part 2 (The Council and District Council Members) of the Constitution, notice of which have been duly given. | Page 1 |

Item 6 (b) - SDC Food Safety Plan 2022

The attached report was considered by the Cabinet, and the relevant minute extract is below:

SDC Food Safety Plan 2022 (10 November 2022, Minute 60)

The Portfolio Holder for Cleaner & Greener presented the exempt report which proposed the SDC Food Safety Plan 2022. She advised that the Cleaner & Greener Advisory Committee had considered the same report and recommended adoption of the plan.

The Environmental Health Manager advised that the food safety plan detailed how the Environmental Health Team intended to meet and discharge its statutory obligations in respect of Food Safety. The Team had worked hard to meet and exceed objectives. The Food and Safety Team Leader explained the item further.

Public Sector Equality Duty

Members noted that consideration had been given to impacts under the Public Sector Equality Duty.

Resolved: That it be recommended to Council, that the contents of the plan be adopted.

Item 7 (a) - 2023 Parliamentary Boundary Review

The attached report was considered by the Governance Committee on 1 November 2022, and the relevant minute extract is below:

2023 Parliamentary Boundary Review (1 November 2022, Minute 9)

Members considered a report which outlined a proposal to submit a final consultation response to the Boundary Commission for England (BCE) for the proposed changes to local Parliamentary boundaries expected to take effect in 2023.

The report laid out that as the BCE was due to publish its revised proposals around 8 November, a final consultation period would ensue lasting 4 weeks. The report therefore sought the Committee's approval to either; issue a statement of support for the revised proposals if they were aligned with the Council's counter proposals, or give Members the opportunity to submit further views to Officers to be collated and then approved by the Chairman of the Governance Committee. The Council's final response would then be submitted to the BCE.

Members discussed the report and highlighted the importance of ensuring that as much input was received from Members as possible which would be collated to provide a thorough response for submission.

Public Sector Equality Duty

Members noted that consideration had been given to impacts under the Public Sector Equality Duty.

Resolved: That it be recommended to Council that

- (a) the revised proposals from the Boundary Commission for England (BCE) for the Parliamentary boundaries for the Sevenoaks District Council area due to be published around 8 November, be noted; and
- (b) Council submit a final consultation response to the Boundary Commission for England in accordance with one of the options below:
 - i. If the revised proposals directly align to the Council's counter proposal submitted to the initial consultation, a statement of support for that proposal be drafted, or
 - ii. If the initial proposals were unchanged, or do not align directly with the Council's counter proposal that Members be provided with the opportunity to submit further views to Officers for collation, to inform a draft, final consultation response, agreed with the Chairman of Governance Committee. Members' views would be collated through a short survey or drop in session

Item 7 (b) - Development Control Committee procedures

The attached report was considered by the Governance Committee on 1 November 2022, and the relevant minute extract is below:

2023 Parliamentary Boundary Review (1 November 2022, Minute 10)

At its meeting on the 13 April 2022 the Committee determined to constitute a Working Group to propose adjustments to Part 7 of the Constitution concerning Development Control Committee procedures. The Monitoring Officer presented the final report of the Working Group.

The Working Group had considered various practices of the Development Control Committee. The Changes consisted of bringing practices up to date, alterations to streamline meetings and codify existing practices in regards to presentations by speakers.

The Chairman thanked the Working Group for their input and thanked the Officers for lending their time to assist.

Members discussed the report and associated appendix.

Public Sector Equality Duty

Members noted that consideration had been given to impacts under the Public Sector Equality Duty.

Resolved: That it be recommended to Council that the amendments to Part 7 of the Constitution as laid out in the report and appendix take affect from the 2023/24 municipal year.

Item 7 (c) - The Council's Policy Framework

The attached report was considered by the Governance Committee on 1 November 2022, and the relevant minute extract is below:

2023 Parliamentary Boundary Review (1 November 2022, Minute 11)

The Monitoring Officer presented the report which updated Members that following the annual review of the Councils Policy Framework (appendix F), the Community Safety Strategy and Action Plan was required to be adopted by Council and therefore was unable to be adopted by Cabinet.

Members discussed the report and asked questions of clarification. The Monitoring Officer advised that the Council's Policy Framework was under review annually and would be kept updated and in-line with legislation and other guidance.

Resolved: That the report be noted.

Item 9 - To consider any questions by Members under paragraph 19.3 of Part 2 (The Council and District Council Members) of the Constitution, notice of which have been duly given.

1. “There is an increasing number of older people living in our district, as shown by the recent census, most of us will want to keep a measure of our independence especially as Kent County Council is under a lot of pressure to meet Adult Social Care needs. What is Sevenoaks District Council doing to enable suitable housing to be built in the district to meet the needs of private owners? Many of us would like to be able and must in future help each other Developments similar to Rockdale could be a solution.”

**Cllr. Dr. Canet
Sevenoaks Northern**

2. “An important source of financial support for rural businesses was removed when the West Kent Leader programme came to an end last year, could the leader of the council outline what support the District is going to put in place for rural businesses in Penshurst Fordcombe and Chiddingstone and across the District and will it be better than the Leader programme?”

**Cllr. Streatfeild
Penshurst, Chiddingstone and Fordcombe**

3. “Data on the national website <https://www.gov.uk/government/statistical-data-sets/env18-local-authority-collected-waste-annual-results-tables>

shows that in the year ended March 2021 Sevenoaks District Council:

- recycled 36.6% of domestic waste collected
- collected 414kg of waste per person across the District
- had 'residual household waste' of 616 kg per household across the District.

By comparison, figures for the 4 top collection authority Districts in England (most around the M25) are

- 62 to 64% recycled
- 325 to 389 kg collected per person
- 335 to 404 kg residual waste per household

Our nearest neighbours (Tunbridge Wells, Tonbridge and Tandridge) show the following performance:

- 48 to 60% recycled
- 355 to 415 kg collected per person
- 379 to 480kg residual waste per household

This data shows Sevenoaks:

- generates much more domestic waste than most other councils (getting on for 40% more)
- recycles well below the national average, and almost 30% less than the best
- has 'residual waste per household' about 70% above the most successful recycling councils; over 250 kilos per household, or about 12,000 tones of extra unrecycled waste every year across the District

Does the Council recognise the importance of this in Sevenoaks Districts' overall carbon footprint, and how far will the impact be reduced by 2030?"

Cllr Clayton

Sevenoaks Eastern